



Moorlands Church of England Primary Academy

Headteacher: Mr Kevin Lee

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Diocese of Norwich
Education and
Academies Trust

14th December 2021

Dear Parent/Carer,

It is with great sadness that I have to inform you about the death of one of our staff members, Mrs Crook.

Mrs Crook had only worked with us for a short period in our nursery, and had been unwell for some time.

Due to her role and the short time that she had worked here, many of the children at Moorlands would not have known her. Therefore, we have not told the children yet, as we felt that it would be better if their main carers had the choice whether to share this news or not. It usually helps when this can be done in a place where there is peace and quiet, and where the child feels secure. If you feel that you need help in telling your child, please contact us and we can support you in that. Your child may or may not want to talk about it, but it is likely that he/she will need your special care, attention and reassurance at this difficult time.

The staff that worked with Mrs Crook are deeply affected by the death, but are trying, for the children's sake, to keep the next few days as normal as possible. We have consulted with professionals from Norfolk Children's Services Critical Incident Team who have given us advice about how to support your children during this difficult time if needed. If you feel that your child needs additional support, please let us know.

Over the coming days, as this sad news spreads, it may be mentioned by children in classes and on the playground. If this is the case, our teachers will sensitively talk with the children about Mrs Crook's death. If needed, we will give children opportunities for questions or to express themselves, depending on their age and how well they knew her. Children will be reassured that this is something that does not happen very often. We will then continue with our usual routines, but allow for children who might be upset.

If any families would like to make a donation in memory of Mrs Crook, the family have asked that these are made to support the work of the James Paget Hospital and the Sandra Chapman Unit. You can access their donations page by clicking [here](#).

Our thoughts are with the family at this difficult time, and we are all sending them our sincerest sympathy and support.

If you have any questions or concerns, please do not hesitate to contact me.

Yours sincerely

Ryan Freeman
Executive Headteacher