



## Moorlands Church of England Primary Academy

Headteacher: Mr Kevin Lee

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Diocese of Norwich  
Education and  
Academies Trust

12<sup>th</sup> October 2018

Dear Parent/Carer,

### **Reception / Nursery Attendance**

School attendance is monitored carefully throughout the whole school from Nursery to Year 6 and good habits formed now will follow your children throughout their school career. As children turn five they become statutory school age, this means your child's attendance will be monitored by the Attendance Team. It is an expectation for the academic year 2018-19 that all pupils have an attendance of 96% or above. Should your child's attendance cause concern the Attendance Team will make contact with you to discuss this further.

Within the early years most important of all is the children's personal, social and emotional development. Regular attendance will ensure that all the children have the greatest opportunity to develop these very important early skills and become lifelong learners.

Of course from time to time it will be necessary to keep your children home due to sickness. When this is the case please contact the school as soon as you know your child will be absent. Copies of appointment cards and hospital letters must be brought into the School Office to be photocopied. Whenever possible please try and arrange appointments such as doctors, dentist, opticians and hospital outside of school time.

I am sure I can rely on your support in ensuring your child attends regularly and if you feel I can be of any help please do not hesitate to contact me on the above number.

Yours sincerely

Mr J Siddles  
Deputy Head Teacher