



## Moorlands Church of England Primary Academy

Headteacher: Mr Kevin Lee

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Diocese of Norwich  
Education and  
Academies Trust

Monday 8<sup>th</sup> October 2018

Dear Parents

I am writing to let you know that we have rewritten our behaviour policy and this has now been agreed by Governors. Full details of the policy can be found on our website, but the basis is very simple. We want the children of Moorlands to work within a code for the benefit of all to improve learning in a safe and positive environment. I have highlighted below some of the ways in which we aim to recognise positive behaviour, as well as ways in which we aim to prevent negative behaviour.

### Recognising Positive Behaviour

- Praise
- House Points
- Visiting a Senior Leader to share your work
- Core Values Certificates
- Celebration postcards. These will be completed by the class teacher and posted home.
- Special Afternoon Tea with Mr Lee (fortnightly)

### Preventing Negative Behaviour

We have developed a system of letters to alert you to any potential behavioural issues. We log behaviour in the classroom and this is monitored by leaders in the school. If a child's negative behaviour is starting to become a problem in class, we will send you a **Behaviour Alert Letter**. We hope that in most cases, this will be sufficient to address negative behaviours, as it will be something that you can talk to your child about. However, if the negative behaviours continue, then we will issue a **Red Book Behaviour Letter**, which is a more formal step. This letter will require a meeting to take place in school and will also be placed on a child's school file. If, at the end of the academic year, no further letters have been sent, it will be removed from the file.

We hope that by adding these new systems into the school, we can not only do more to recognise children who do the right thing, but we can also ensure that negative behaviour is addressed in a timely fashion.

Yours sincerely,

K Lee  
Head Teacher