



Diocese of Norwich
Education and
Academies Trust

Moorlands Primary Academy

Adverse Weather Policy

Policy Type:

Approved By:

Approval Date:

Date Adopted by LGB:

Review Date: December 2018

Person Responsible: J Siddles

Adverse Weather Conditions Policy

1) Introduction

- 1.1 The school will make every effort to remain open whenever possible.
- 1.2 It is recognised that adverse weather conditions will, at times, make travel to and from work difficult. However, employees are expected to make all reasonable efforts to reach their workplace. In the event of closure, staff will be informed by text and the school app, and will receive daily updates, being notified directly when school is to reopen.
- 1.3 The decision to close the school will be made by the Head Teacher in consultation with the Chair of Governors. The school will only be closed if one or more of the following conditions apply;
- Insufficient staff are able to come in to keep the school running safely.
 - Conditions on site are dangerous.
 - Conditions are considered to be or are anticipated to later become too hazardous to travel.
- 1.4 **School Closure Procedure:**
- Once the decision to close school has been taken, parents and staff will be informed via our text service and app.
 - The school will also be listed as closed on the NCC school closures website http://www.disruptions.norfolk.gov.uk/nccclosures_schools.html
 - Where possible, a member of staff will be in school to advise parents and families on arrival that the school is closed, and to answer telephone calls from concerned parents.
 - Parents will be informed via the school app that this is the procedure to be followed.

2) In the Event of Heavy Snow Before the School Day Starts

Parents

- 2.1.1 Where practical, we will consider opening later in order to enable staff and children to have additional time to travel to school safely.
- 2.1.2 When school closure is a possibility parents should find out whether the school is open by:
- Checking the NCC Website http://www.disruptions.norfolk.gov.uk/nccclosures_schools.html
 - Listening to Beach Radio (103.4 and 97.4) and Heart (102.4FM)
 - Checking the school app
- 2.1.3 If it is decided that the school will open, but the road conditions are difficult, parents should ring the school to advise that they are likely to be late.
- 2.1.4 If parents assume that the school is closed, but it is actually open, the absence will be recorded as unauthorised unless the Head Teacher is satisfied that there are exceptional circumstances. (see para. 2.3.2)

The School

- 2.2.1 The Head Teacher will decide whether the school will open taking into account the conditions at the school and the ability of staff to get there.
- 2.2.2 If the Head Teacher decides the school will close he/she will update the NCC website accordingly and send a text message, and message via the app to staff and parents advising them of the closure.
- 2.2.3 It is important for Parents to undertake the action at 2.1 above in case the text system is slow due to the number of schools trying to use it.
- 2.2.3 The school fully appreciates that in bad weather children may arrive later than usual.
- 2.2.4 We will clear paths within school to make access as safe as possible, and will keep supplies of grit to support this.

3) In the event of heavy snowfall during the school day

- 3.1 If there is heavy snowfall during the school day the Head Teacher will decide whether it is necessary to close the school.
- 3.2 The Office will contact parents via text and the school app, and ask that they pick their child/children up from school as soon as possible.
- 3.3 The Staff that live furthest from the school will be permitted to leave at the earliest opportunity.
- 3.4 A skeleton staff will remain in school until all of the children have been collected.
- 3.5 If a parent rings requesting they pick their child up early due to the weather, and the decision has not been made to close the school, these requests will be considered on an individual basis by the Head Teacher.

Approved : 1st January 2018

Review : December 2018