



Diocese of Norwich
Education and
Academies Trust

Moorlands Church of England Primary Academy

Headteacher: Mr Kevin Lee

Moorland Way, Belton, Norfolk, NR31 9PA

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3rd November 2016

Dear Parents/Carers

The dates of our parents' evenings this year will be Wednesday 16th November, between 4-6pm and Thursday 17th November, between 4-6pm. Could you please indicate a time session you would prefer and then return the slip to your child's class teacher as soon as possible. If you have more than one child at the school we will try to ensure the appointments are spaced at convenient times.

As this is the first meeting of the academic year to inform you of your child's progress, if you cannot attend either evening, please sign the slip below so your child's class teacher can arrange an alternative time to meet.

Many thanks

K Lee
Headteacher

Pupil Name:..... Class:.....

Tuesday 8th November 2016

I would **prefer** an appointment in the following time slot (please tick)

4.00-4.30 4.30-5.00 5.00-6.00

Wednesday 9th November 2016

I would **prefer** an appointment in the following time slot (please tick)

4.00-4.30 4.30-5.00 5.00-6.00

I will not be able to attend Parents Interview Evening

Signed Parent/Guardian Date:.....

Pupil Name:..... Class:.....

An interview has been arranged with..... at

On

It is hoped that this appointment will be convenient.