



24th November 2016

Dear Parent/Carer

With Christmas rapidly approaching we would like to take this opportunity to invite you into the school to help decorate your child's classroom.

This will be on Friday 9th December between 1:30 and 3:00pm where you will have the chance to work with your child to create some classroom decorations and help with the Christmas themed door decorations. We are also happy to welcome a grandparent or other family member if for any reason, as a parent, you are unable to attend.

To meet our safeguarding requirements, please can you come into the school through the front office, where you can sign in, before making your way to your child's classroom. So that we have some idea of numbers please could you complete the reply slip below if you are hoping to attend.

We look forward to welcoming you into the school and helping us to prepare for the festive sea son.

Yours sincerely

K Lee
Head Teacher

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Name of child

Class

I will be attending the 'Decorate My Child's Classroom' afternoon on Friday 9th December 2016.

Signed