



Friday, 13 November 2015

Dear Parent / Carer

This is a reminder to all parents and carers about the legal requirement that all children need to attend school regularly. The Government remains very clear that schools must aim to have the highest attendance possible for all of their pupils in order for them to achieve their best.

The Local Authority operates a system where any pupil who has an attendance of 85% or less, with at least 15% unauthorised absence over a 6 week period or 10 consecutive sessions unauthorised absence, will meet the criteria for legal intervention which could be in the form of a Fixed Penalty Notice.

Any pupil at Moorlands Academy who meets either of these criteria may be referred to the Local Authority for action to be considered. If a Fixed Penalty Notice is issued, it is a fine of £60 per parent per child which must be paid in one payment within 21 days. If unpaid, a further invoice for £60 per parent per child is issued; both individual invoices would then have to be paid making a total payment of £120 in 28 days.

Failure to pay the total amount within the timescale will result in legal action being taken.

Research has shown that children often do not catch up on work missed, which can have serious consequences for their learning and progress. Our aim is to ensure that all our pupils receive the most from their education. I hope we can count on your support in this matter.

Yours sincerely

K Lee
Head Teacher