



2nd October 2015

Dear Parents / Carers

As part of our learning about Captain Scott and the Race to the South Pole, we are delighted to tell you that Year 5 will be going on a visit to the **Scott Polar Research Institute** in Cambridge. The trip will take place on **Thursday 15th October**. The coach will be departing from Moorlands Primary Academy at **7:50am** and returning at approximately **5:15pm**. The children will be accompanied by Mr Biddle, Mr Ruddick and other adults from the school.

You can find out more about the museum at <http://www.spri.cam.ac.uk>. There is an online shop which sells books and other items about Scott, Antarctica etc, (<http://www.spri.cam.ac.uk/shop>) but the gift shop will be **closed** on the day.

On the day, your child will need to wear school uniform, a warm coat and a sensible pair of shoes. They will also need to bring a packed lunch and at least three drinks (please no glass bottles or fizzy drinks). Your child will not need to bring any money as the gift shop is closed.

We are asking parents for a voluntary contribution of £8 to assist with the cost of the trip and ensure that it goes ahead. If you have any questions about the trip, please feel free to come and speak to one of us.

Thank you for your support.

Yours faithfully,

Mr Biddle

Mr Ruddick

To be completed by the Visit Leader:

Please return to: Mr J Biddle (Visit Leader)

The Visit Leader who will only divulge information on this form to other staff as necessary, to ensure the welfare and safety of the participant.

Group: Year 5

Place of visit: Scott Polar Research Institute, Cambridge (Thursday 15th October)

Method of travel: Private Coach

To be completed by the Parent/Guardian

I am willing for my child _____ Class _____

to take part in the above visit/journey and, having read the information provided, I agree to his/her taking part in the activities described.

I understand that the staff responsible for the activities will take all reasonable care of participants.

I give/do not give* permission for my child/ward to receive pain relieving medication when appropriate (one dosage of paracetamol only).

* please delete as appropriate

I agree to my child/ward receiving medication as instructed and any emergency dental, medical or surgical treatment, including anaesthetic or blood transfusion, as considered necessary by the medical authorities present.

Emergency Contact Details: Name of parent(s)/guardian(s):

(i) _____ Tel: _____

(ii) _____ Tel: _____

I will collect my child at 5:15pm* My child will make their own way home at 5:15pm*
***please delete as applicable**

I enclose a contribution of £8.

Signature of Parent / Guardian: _____
(if participant is under 18)

Should there be any amendments to this information after it has been handed in, please contact the Visit Leader immediately.

Doctor's name : _____

Doctor's Tel. no: _____ National Health No.(if known): _____

Date of last known tetanus injection (if known):

Please give details of any recent illnesses:

Please give name and dosage of any medications currently being taken:

Please tell us about any allergies, e.g., medicines, food, bee stings, etc.

Please tell us about any food not eaten for religious or health reasons:

Please provide any other information/medical conditions which you feel might be useful in an emergency, or that the Visit Leader should be aware of: e.g. heart conditions, asthma, phobias, epilepsy, hyperventilation, diabetes, travel sickness, etc.

In event of an asthma attack:

1. I can confirm that my child has been diagnosed with asthma / has been prescribed an inhaler [delete as appropriate].
2. My child has a working, in-date inhaler, clearly labelled with their name, which they will bring with them to school every day.
3. In the event of my child displaying symptoms of asthma, and if their inhaler is not available or is unusable, I consent for my child to receive salbutamol from an emergency inhaler held by the school for such emergencies.

Signature of Parent / Guardian: _____

Copies must be carried securely by the Visit Leader or group supervisor.