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## Moorlands Church of England Primary Academy

Headteacher: Mr Kevin Lee

Moorland Way, Belton, Norfolk, NR31 9PA

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11<sup>th</sup> September 2017

Dear Parents

The annual AGM of Moorlands Primary Academy PTA (Friends of Moorlands) will be held on Friday 22<sup>nd</sup> September at 9:00. We hope that this meeting will last no more than an hour and child care will be provided free of charge by the school. An agenda is attached to this letter for your information.

The AGM is an opportunity for you to elect the PTA Committee who will represent the association throughout the forthcoming academic year. Nominations should be sent in advance of the AGM, using the attached template for the following roles of Officers and Committee Members:

- Chair
- Treasurer
- Secretary
- Ordinary Committee Member

If you would like any further information about what is involved in being an Officer or Committee Member, please contact the school.

Please return the slips below as soon as possible, or by the morning of the 22<sup>nd</sup> September at the latest, to Mr Siddles at the school.

We look forward to seeing you next week.

Kind Regards

J Siddles  
Deputy Head Teacher

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I /We\* shall/shall not\* be attending the Moorlands PTA AGM at 9:00 on 22<sup>nd</sup> September

Signed: ..... Print Name: .....

Childs Name: \_\_\_\_\_ Class: \_\_\_\_\_

\* Delete as applicable